

# FACT SHEET

## EMAIL SIGNATURE BLOCKS

### **Is Protected Industrial Action lawful?**

Yes. Changing your signature block to **one supplied** by the AFPA is deemed lawful and protected.

### **Do I need to time-record this PIA?**

Yes. Even if changing your signature block to one supplied by the AFPA only takes 10 seconds, you are required to time record this activity. Members must promptly and accurately record their PIA in the appropriate time recording system

### **What signature blocks can I use.**

You can only use the below signature blocks. If you use any other signature block this may lead to a PRS referral and unprotected industrial action.

### **What are we bargaining for?**

We are bargaining to keep you safe from scammers and online predators who want to take your financial livelihood and your future.

### **What are we bargaining for?**

We are bargaining to keep you safe online from people that want to profit with your personal data.

### **How do I take part?**

Members at all locations may interrupt their work to change the signature block in their email and replace it with a protected industrial action signature block and campaign messaging as circulated by the AFPA.

### **What do I do if my supervisor challenges me regarding PIA?**

Politely tell your supervisor that you are undertaking PIA approved by the Fair Work Commission.

Please then submit an AFPA Industrial Action Incident Report Form and the AFPA will engage with your supervisor on your behalf.


AFPA Industrial Action  
Incident Report Form



### **What are we bargaining for?**

We fight to protect you and your family everyday.  
We are bargaining to ensure we can continue this fight.

**Any issues please contact the AFPA via**

 (02) 6285 1677

 [afpa.org.au](http://afpa.org.au)

 [eaafpa@afpa.org.au](mailto:eaafpa@afpa.org.au)